



Special Educational Needs Information Report 2025-26

The School, its Culture and Values

We are a Primary School and admit pupils from age 4 to 11.

Our Ofsted rating is Good. Our most recent inspection was in July 2019. The accompanying letter and previous reports can be downloaded from Ofsted's website, please click the following link for further information <http://www.st-osmunds.richmond.sch.uk/Ofsted-Report>

The values that run through our Vision Statement, Catholic Values and Creed

Our aim is to offer a safe and inclusive environment, with the highest standards of teaching and the most inspiring opportunities for learning, facilitated by the whole school community working together. Our vision is that St. Osmund's Catholic Primary School pupils will be academically and socially confident and will take their next steps as caring, creative and healthy young people who will actively and responsibly make a difference to our world.

We celebrate the successes of all pupils and focus on their achievements, rather than their difficulties. We will always keep this in mind, even though Special Education Needs provision is often predicated on a *deficit model*, focusing on difficulties and what pupils are unable to do. Where pupils may need additional support to facilitate progress, we build this support around where pupils have existing strengths. Specialist assessment may be used to enable staff to personalise a child's curriculum and modify teaching methods.

How does school ensure that children who need extra help are identified early?

Children are identified as having Special Educational Needs (SEND) through a variety of ways including the following:-

- Child performing below age expected levels
- Concerns raised by parent
- Concerns raised by teacher, for example behaviour or self-esteem is affecting performance
- Consultations between class teachers and members of the leadership team where progress data is discussed.
- Liaison with external agencies, e.g. Educational Psychology Service
- Health diagnosis through a paediatrician
- Liaison with previous school or setting, if applicable

Who will explain my child's needs and progress to me?

- The class teacher should be your first point of contact for all discussion: they know your pupils best and work with them every day that they are in school. The class teacher will meet parents at least on a termly basis (this could be as part of Parent's evening) to discuss your child's needs, support and progress.
- For further information in the following members of staff are available to discuss support in more detail

1. Emma Walsh (SENDCo) Contact the office info@st-osmunds.richmond.sch.uk or visit the school to arrange an appointment



2. Michelle Lunney (Headteacher)

How will school support my child?

Please see SEND Support Identification Process & SEND profile procedures which are on the school website <https://www.st-osmunds.richmond.sch.uk/sen/> along with a diagram explaining what steps you can take if you are worried that your child may have SEND <https://www.st-osmunds.richmond.sch.uk/help-i-have-sen-concerns/>

- Our SENDCO oversees all support and progress of any child requiring additional help across the school.
- The class teacher will oversee, plan and work with each child with SEND or disabilities in their class to ensure that progress in every area is made. The SENDCO and class teacher will work together to ensure that teaching is closely matched to need.
- Some children are given a SEND Profile with specific targets so that it is easy to track progress. These children will also be placed on the Special Educational Needs Register. Prior to this, pupils will have been supported at the Initial Concern Stage
- There may be a teaching assistant working with your child either individually or as part of a group, if the class teacher sees this as necessary. The regularity of these sessions will be explained to parents when the support starts.

How are School Governors involved and what are their responsibilities?

- The SENDCO reports to the Governors every term to inform them about the progress of children with SEND; this report does not refer to individual children and confidentiality is maintained at all times.
- One of the Governors, Clare Hagan, is responsible for SEND and meets regularly with the SENDCO. They also report to the Governors to keep them informed.
- The Governors agree priorities for spending within the SEND budget with the overall aim that all children receive the support they need in order to make progress.

How do teachers match the curriculum to an individual child's needs?

St Osmund's uses a 3 tiered approach

- **Wave One** – Universal provision for all pupils which centres on Quality First Teaching from the class teacher. Teachers offer excellent personalised teaching for all children in the class including Sen through high expectation, adaptive teaching techniques, scaffolding and classroom aids.
- **Wave Two** – targeted provision for individuals or small groups. For children with identified gaps in their knowledge and skills specific interventions will be put in place. These take place inside or outside the classroom, and are run by the class teacher or a teaching assistant.
- **Wave Three** – Specialist provision. This type of provision is available for children identified as having special educational needs. Wave three provision is individualised to meet the specific needs of the child but may not be delivered individually. It may involve advice and/or assessment from professionals from a range of external support services.



How are the school's resources allocated and matched to children's SEND?

- We ensure that all children with SEND are provided for to the best of the school's ability with the funds available. The school budget, received from the Local Authority, includes money for supporting children with SEND (this is called 'notional SEND funding'). The head teacher and Senior Leadership Team, decide on the allocation of the total budget for SEND in consultation with the school governors, on the basis of the needs of the children currently in the school.
- All resources/training and support are reviewed regularly and changes made as needed within the resources that the school has. Where a child has significant needs that the school feels that it cannot meet, or can no longer meet and where their inclusion in the curriculum has exceeded £6000 in cost, the school applies for an Education and Health Care Plan for the child, which may lead to further support being provided by the LA. Parents can also request that the LA carry out an assessment of your child's needs. This is a legal process and you can find more details about this either from the school or from the LA by contacting the Parent Partnership Office.

How is the decision made about what type and how much support my child will receive? How does the school judge whether the support has had an impact?

- By reviewing children's targets and progress regularly and ensuring they are being met. Parents will be involved in the review meeting and the setting of new targets if necessary. A copy of the targets will be given to the parent.
- The child is making progress academically against national/age expected levels, discussed at Progress Meetings, attended by Class Teachers, the Senior Leadership Team, including the SENDCO.
- Verbal or written feedback from the teacher, parent and pupil.
- Children may be taken off the SEND Register when they have made sufficient progress.

What opportunities will there be for me to discuss my child's progress?

- We believe that your child's education should be a partnership between parents and teachers therefore we aim to communicate with you regularly.
- You will be able to discuss your child's progress at parent's evenings.
- You are also welcome to make an appointment to meet with either the class teacher or SENDCO and discuss how your child is getting on. Staff are always happy to discuss how well your child is doing; these discussions do not need to be limited to the regular Parents' or Team Around the Child (TAC) review meetings. Some children may also have a home/school communication book so that parents/carers and teachers can monitor progress, record concerns or share achievements.

How will you help me to support my child's learning?

- The class teacher or the SENDCO can offer advice and practical ways that you can help your child at home.
- The class teacher can provide a home / school communication book which your child will bring home daily so that comments from parents and teacher can be shared.
- If your child is on the Special Education Needs Register they will be subject to an intervention which will have individual / group targets. This will be discussed with you on a termly basis. The targets set are SMART (specific, measurable, achievable, realistic, time scaled) targets, with the expectation that the child will achieve the target by the time it is reviewed. Recommendations from



external agencies, e.g. a speech and language therapist, will be shared with you so that strategies can be implemented at home and school

- If your child has complex SEND or a disability they may have an Education, Health & Care Plan (EHCP), which means that a formal meeting will take place annually to review your child's progress.
- If a class teacher needs to discuss an issue with you, it will be done privately and strategies to support your child will be offered.

How do you measure my child's progress?

- As a school we measure children's progress in learning against national age related expectations.
- The class teacher continually assesses each child and notes areas where they are improving and where further support is needed. We track progress from their admission through to Year 6, using a variety of different methods, including National Curriculum expectations and some standardised tests, as appropriate.
- Children who are not making expected progress are identified through the termly Progress Meetings. In this meeting a discussion takes place about those pupils experiencing difficulties and what further support can be given to aid their progress.
- When a child's progress is reviewed, comments are made against each target to show what progress has been made. If the child has not met the target, the reasons for this will be discussed, then the target may be adapted into smaller steps or a different approach may be tried to ensure the child does make progress.

What is the pastoral, medical and social support available in the school to ensure my child's overall well-being?

- The school entrances are staffed with adults who greet and welcome pupils and their families each morning. This ensures a smooth transition between home and school each day.
- Every child is offered the chance to attend Breakfast Club in school to help children socialise, develop life skills and independence. It also helps children start the day in a positive way.
- The class teacher has overall responsibility for the pastoral, medical and social care of every child in their class, therefore this should be your first point of contact. If further support is required, the class teacher liaises with the SENDCO for further advice and support. This may involve working alongside outside agencies such as Health and Social Services.
- We have a caring, understanding ethos and are an inclusive school; we welcome and celebrate diversity, and believe that high self-esteem is crucial to children's well-being.
- As a nurturing school, all our vulnerable pupils are known to staff.
- Sometimes the school will get support from elsewhere e.g. the School Nurse. Where necessary, referrals may also be made to AfC (Achieving for Children) or Wandsworth Education Authority. (This can depend on the residential address of the pupil)
- For some children, it may be appropriate for a CAF (Common Assessment Framework) to be used to support the wellbeing of a child and their family. A CAF essentially creates a plan for the child and family and is written by a 'Lead Professional' in consultation with other professionals
- The school has completed the Attachment Aware Bronze award focusing on using emotion coaching to support behaviour.



How does the school manage the administration of medicines and personal care?

- We have a policy regarding the administration and management of medicines on the school site.
- Parents need to contact the class teacher if medication is recommended by Health Professionals to be taken during the school day.
- First Aid staff administer medicines. If a child requires medication in school, this will be managed through an individual care plan written by the welfare assistant in conjunction with parents.
- Staff have regular training regarding conditions and medication affecting individual children so that all staff can manage medical situations if the need arises.
- If a child requires personal hygiene care this will be managed through an individual care plan.

What support is there for behaviour, avoiding exclusion and increasing attendance?

- We have a positive approach to behaviour management with a clear Behaviour for policy that is followed by all staff and pupils. We are an inclusive school and we make every effort to include all pupils in learning sessions with their class. We also take every opportunity to include pupils socially at break and lunch times.
- The attendance of every child is monitored on a daily basis by the school. Lateness and absence are recorded and reported to the Head Teacher and Governing Body.
- If a child is at risk of exclusion, additional support is sought from external specialists to identify the specific issues and reflect the relevant support and targets in place
- After any serious behaviour incidents we will inform you about what has happened. We would then expect the child to reflect upon their behaviour with you; this helps to identify why the incident happened and what the child needs to do differently next time to change and improve their behaviour.

How will my child be able to contribute their views?

- At St. Osmund's Catholic Primary School, pupil voice is at the heart of our Curriculum. Our Pupil Leadership Team provides a link between the children and the rest of the school community and are ambassadors for our school.
- Children discuss their targets with their class teacher or as part of their intervention group.
- If your child has an Education, Health Care Plan their views will be sought at the review stage, if appropriate.

What specialist services and expertise are available at or accessed by the school?

- The SENDCO is a qualified SEND Co-ordinator (Post Graduate Certificate).
- We also work closely with any external agencies that we feel are relevant to individual children's needs within our school. These may include: GP, School Nurse, Paediatrician, Speech & Language Therapist, Occupational Therapist, Educational Psychologist, Play Therapist, and the Primary Child and Adolescent Mental Health Service (PCAMHS).

What training have the staff supporting children with SEND, had or are currently having?

- All of our teaching assistants have had training in delivering Phonics, along with some other reading, spelling, phonics and multi-sensory programmes.



- Some of our teaching assistants have been trained in Precision Teaching, a specific way of supporting children with SEND.
- We have two member of staff who has had training in delivering Speech & Language programmes planned by a Speech & Language Therapist.

How accessible is the school environment?

- We will always do our best to meet individual need, and we are always happy to discuss individual access requirements. Our site is wheelchair friendly, as every area of the school can be accessed via a step free route. We have a generally flat site. We have toilet facilities adapted for disabled users and wide doors in most of the school. Yellow lines demarcate the steps, however there are very few steps from classrooms into the outside area. Every classroom is accessible through a step free route. If a child is due to attend the school and has specific requirements an Occupational Therapist and/or an appropriately qualified professional will visit the school to make recommendations of how the school site needs to be altered.
- A risk assessment is carried out prior to any off-site activity to ensure everyone's health & safety will not be compromised. We aim for all children to be included on school day trips and residential stays. We will provide the necessary adaptations, having consulted with you, to ensure that this is successful.

How will the school prepare and support my child when joining the school or transferring to a new school?

- We encourage all new children to visit the school prior to starting with us. Induction for all Early Years children takes place in the Summer Term, and is usually a 1 hour visit to the school. Some children may require extra visits, the class teacher or SENCO will be able to arrange this. Reception teachers may also visit pre-school settings to observe children and discuss their early years' progress with pre-school staff. For children transferring at the end of Y6, additional transition visits are arranged with the secondary school, and additional meetings between parents and SENCOs are arranged as necessary. We will also make sure that all records about your child are passed on as soon as possible. If a child has a current CAF (Common Assessment Framework), we ensure that all professionals are involved in supporting the transition process.
- For children with SEND or a disability we may facilitate a phased transition to help your child to acclimatise to their new surroundings. We would also visit them in their current setting if appropriate.
- We write social stories with children to help explain and prepare them for any major transition.
- We liaise closely with staff when receiving and transferring children to different schools, ensuring all relevant paperwork is passed on and all needs are discussed and understood.
- If your child has an Education, Health Care Plan and is changing to a new school we will, whenever possible, arrange a review meeting with relevant staff from the receiving school.

How are parents involved in school life?

As a parent or carer of a child at St. Osmund's Catholic Primary School, you automatically become a member of the PTFA (St. Osmund's Catholic Primary School Association).

- We have 'Parent Evenings' during which parents are invited to offer their comments and opinions.



- Parents are regularly invited into for class assemblies and events.
- Parents are also welcome to help out as volunteers, for example, on School Trips.
- For children with special needs or a disability, parents are often invited to help support their child on a school trip.

Who can I contact for further information or to discuss a concern?

- The first point of contact would be your child's class teacher to share your concerns.
- You could also arrange to meet with the SENDCO.
- Look at our SEND policy on our website.

Who should I contact if I am considering whether my child should join the school?

- Contact the school office, to arrange a meeting and tour of the school.
- If your child has a special educational need or a disability you could contact the SENDCO who will discuss how the school could meet your child's needs.